

MICHIGAN STATE UNIVERSITY

July 28, 2026

POLICY UPDATE REPORT

TO: Executive Leadership Teams, Deans, Directors and Chairs

FROM: Marilyn K. Tarrant, Chief Audit, Risk and Compliance Officer
Nicole Simi Policy Analyst

SUBJECT: Policy Announcement #8

Please disseminate this memorandum to members of your Unit/Department as applicable. Your assistance in ensuring this information reaches all relevant parties is greatly appreciated.



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Please be advised the official University policies are located on the [University Policies website](#) and are the most current versions. Any printed copies may not reflect the latest revisions.

Policies in this document are organized by category and hyperlinked to the University Policies website via their titles. Please note that our format was modified to enhance accessibility.

Please contact Nicole Simi via [email](#) if you have any questions or need further assistance.

Administration and Operations Policies

UW-02-09: Delegation of Signature Authority

- **Status:** Revised
- **Effective Date:** July 1, 2026
- **Summary of Changes:**
 - Revisions relating to operational change of the Breslin Center from RHS to MSU Athletics

Ethics, Integrity and Compliance Policies

UW-03-01: Policy Development, Management and Review

- **Status:** Revised
- **Effective Date:** May 18, 2026
- **Summary of Changes:**
 - Scheduled review completed
 - Change in Responsible Officer for this policy
 - Updates to policy statement and minor editorial changes

UW-03-04: Office of Financial Aid Institutional Award Policy

- **Status:** Revised
- **Effective Date:** July 14, 2026
- **Summary of Changes:**
 - Revisions to be in sync with upcoming changes to Payments/Reimbursement to Students (MBP Section 24)
 - Changes to the definition of "on behalf of the university/university business"
 - Addition of prohibitions on using funds to pay for coursework that will not be used to meet degree requirements or to pay for non-credit experiences (excepting conferences)

UW-03-14: Out-of-State Student Learning Experience Placement

- **Status:** New
- **Effective Date:** May 21, 2026
- **Highlights of New Policy:**
 - MSU must comply with federal regulations and National Council for State Authorization Reciprocity Agreements (NC-SARA) when offering educational experiences to students outside Michigan, including prior authorization and in some cases, the payment of fees and reporting of data. This policy codifies MSU practice and defines responsibilities to ensure that MSU remains compliant

Facilities and Safety Policies

UW-04-04: Physical and Electronic Security Systems

- **Status:** Revised
- **Effective Date:** June 3, 2026
- **Summary of Changes:**
 - Replaces Card Access and Enhanced Security for University Areas (MBP Section 226)

- Defines clearer roles and accountability, including how responsibilities are shared across departments
- Addresses changes from implementation of new technology and infrastructure
- Creates a better position for campus to prepare for evolving security threats

UW-04-05: Video Security Systems

- **Status:** New
- **Effective Date:** June 3, 2026
- **Highlights of New Policy:**
 - Provides operational clarity for departments
 - Prevents misuse of public safety video cameras
 - Improves overall campus safety
 - Defines procedures for installing cameras, recording and reviewing video footage, operating cameras, and maintaining equipment

Finance Policies

UW-05-02: Fiscal Officer Responsibility – MBP Section 1

- **Status:** Revised
- **Effective Date:** May 1, 2026
- **Summary of Changes:**
 - Added definition for Account Delegate and MAU Budget Officer
 - Clarified Fiscal Officer responsibility for training of delegates and when Account Delegates are required to be assigned
 - Moved RA/RE sub-fund accounts to Table 2 from Table 1 in Overdrawn accounts section
 - Clarified Fiscal Officer responsibility for reporting fiscal misconduct

Human Resources Policies

UW-07-07: Criminal Background Check Policy for University Events and Venues

- **Status:** Revised
- **Effective Date:** July 8, 2026
- **Summary of Changes:**
 - RHS involvement with this policy's background process ended on June 30, 2026
 - Addition of Athletics to the processes due to Breslin Center ownership changes

- Incorporated wording regarding third-party vendor Criminal Background Checks (CBC) for both volunteer and paid staff working concessions and catering for athletic events
- Addition of Beal Garden and Campus Arboretum to the policy
- Clarified that units must submit the CBC form for the Farm Bureau Pavilion directly to HR for processing